**General Consignor Guidelines**

**Consignor Responsibilities**

* Registration Deadline Sunday, September 6th ($8 registration fee per consignor)
* Consignor shall earn 85% of Consignor’s total sales; Northside Kidsignment shall earn 15% of Consignor’s total sales
* Drop-off Friday September 18th between 5-7pm (refer to tagging guidelines)
* Consignors that volunteer to work an event shift (7:30-11:30am/11:30am-3:30pm) may shop the Early Bird sale Friday evening 8-9pm
* All shift volunteers required to attend brief meeting Friday evening (time TBD)

**Clothing and Shoes**

* We will accept sizes 0-10 girls and 0-10 boy as well as maternity clothing.
* Clothing must be freshly laundered and wrinkle free. (no smoky, pet, or musty smells)
* We will not accept clothing with any stains, holes, buttons missing or broken zippers.
* Zippers, snaps, and buttons closed
* All seasons accepted
* Shoes can be secured together as a pair by a zip tie or put in zip lock bags.
* All clothing must be on hangers.   The hook of the hanger should face to the left if you are holding the garment straight out in front of you looking at it.  It should look like a question mark.  Plastic hangers will be put in boxes at the end of the sale if you would like to take some back (refer to tagging guidelines).

**Furniture, Toys, and Equipment**

* We accept anything child related as long as it is in good, clean working condition with no missing parts (please include batteries).
* We do not accept anything at our sale that has been recalled by the manufacturer for safety reasons; this includes toys, furniture, clothing and equipment.
* Car Seats cannot have been in an accident.  They must be no more than 4 years old, check the sticker on the bottom for the date of manufacture before bringing it to the sale.

**CONSIGNOR AGREEMENT & RELEASE**

Northside Kidsignment Consignor Agreement Please read carefully: Northside Kidsignment (September 19, 2015), the undersigned Consignor agrees to the following terms and conditions:

* Consignor agrees to follow all tagging instructions as found in the consignment agreement guidelines. The consignor understands that they are solely responsible for properly securing their tags on their items in a fashion that will not only keep your tag on your item, but will not damage the item upon the removal of the tag
* Northside Kidsignment is NOT responsible for any items lost, stolen, damaged, misplaced, or destroyed by fire, flooding, water or any other acts of nature
* Northside Kidsignment is NOT responsible for items that get broken, lost or separated during the sale. (ex. – glass frames/accessories, toy parts, two piece outfits, etc
* Northside Kidsignment is not responsible for any items that are on manufacture recall. It is your responsibility as a consignor to check your items to see if they are on the recall list before bringing the items to Women of N Children’s Consignment Sale.
* Any unclaimed items will be donated to charity;

By signing, I have read and understand the terms of the Consignor Agreement and Release form.

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Signature Date

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